

KAYSVILLE CITY COUNCIL
January 7, 2021

Minutes of a regular Kaysville City Council meeting held on January 7, 2021 at 7:00 p.m. in the Council Chambers in Kaysville City Hall at 23 East Center Street, Kaysville, UT.

Council Members present: Mayor Katie Witt, Council Member John Swan Adams, Council Member Barber, Council Member Mike Blackham and Council Member Andre Lortz.

Excused: Council Member Tamara Tran

Others Present: City Manager Shayne Scott, City Attorney Nic Mills, City Recorder Annemarie Plaizier, Information Systems Manager Ryan Judd, Police Chief Sol Oberg and Eliza Streadbeck.

OPENING

Eliza Streadbeck opened the meeting with a prayer. Council Member Barber led the Pledge of Allegiance.

DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts were disclosed.

CONSENT ITEMS

Council Member Lortz made a motion to accept the following consent items:

- a. Approval of Minutes of December 3, 2020.
- b. Approval of purchase for restroom facilities upgrades through CARES Act funding.

The motion was seconded by Council Member Barber.

The vote on the motion was as follows:

Council Member Adams, yea
Council Member Barber, yea
Council Member Lortz, yea
Council Member Blackham, yea

The motion passed unanimously.

WORK ITEMS

FLEET POLICY DISCUSSION

Shayne Scott explained that before the pandemic, Staff had been looking into different solutions regarding how the city manages our fleet and we would like to continue that discussion with the Council at this point. Historically we have utilized trucks and other fleet vehicles as long as we

could. This usually meant that our mechanics were working on old vehicles with many miles on them which was both costly and time-consuming. Because many vehicles have good resale values and the City can purchase them on Utah State Contract pricing, this agenda item suggests modifying the policy and ways we purchase and sell fleet vehicles in our city. Also, because we now have multiple electronic vehicle stations in the city, we would like to consider perhaps taking advantage of those by having electronic vehicles. Dean Storey has been our fleet manager and has been coordinating with the department heads to discuss the proposed policy document. Staff feels that this is a good starting point in which we can expand from.

Council Member Lortz commented that discussing our fleet policy is a great thing. At his work over the last couple of years they have been conducting a similar analysis and have found that you save money when you rotate vehicles, rather than driving them until they are no longer working. The city should consider both purchasing and leasing vehicles for our fleet.

Council Member Blackham said that our mechanics are very limited on what they can do. We have 2 mechanics who take care of around 100 vehicles, which doesn't include any of the equipment that our parks and recreation uses to maintain our parks. After our vehicles get past the warrantee period the maintenance on those vehicles increases. If a vehicle needs a major repair it slows down the work on anything else that needs to be done. We also don't have many spare vehicles if one goes out of service. The government rate is about 80% of what you would normally purchase a vehicle for and after the warrantee period passes we would still have a good resale value on them. There are also auction companies that would come and pick them up to sell. People want to buy these types of vehicles because they tend to be in better shape and are less expensive for them. Our department heads know what vehicles they need and when they need to be replaced. To have one go down now puts them in a bind and it's hard to get a replacement for it or to get it fixed quickly. This new policy might cost us a little more up front, but it would create a huge advantage to our fleet operation.

Mayor Witt commented that it makes a lot of sense to the city and will automate the process so we are not caught off guard.

Council Member Adams asked if we had a list of all the vehicles in our fleet, what type of shape they are in, and what modifications have been done to them, such as having a toolbox installed. How do those types of modifications work with a leased vehicle?

Shayne Scott responded that there are some leasing companies that specifically lease certain types of vehicles to cities. Staff can provide a spreadsheet of our current fleet vehicles for the council to review.

Council Member Adams said there becomes a threshold when you lose the resale benefit of a vehicle. Council Member Adams asked if the Council would see the estimated costs of this proposed policy, if implemented, with the next budget review.

Shayne Scott commented that they are planning to have an administrative meeting with the department heads to discuss each department's needs more specifically. We will then have a better idea of what the cost will be based on those needs. The details of that estimate will be able to be presented at the council's budget retreat.

Council Member Barber commented that there have been times recently when our police officers were in need of vehicles but because of some of their fleet vehicles being in the shop, there were none available. That is a major concern and we need to be more proactive than we are currently. If there are employees that need a vehicle for smaller trips, electric vehicles would be great for them.

Council Member Blackham said that it would be good for each department head to manage their own fleet and their own needs without having to worry about other departments and if their needs will go before their own.

Shayne Scott thanked the Council for the discussion and said that Staff will proceed forward and have more information for the Council when they discuss the budget this year.

MODERATE INCOME HOUSING UPDATE

Mayor Witt explained that Lyle Gibson had planned to be here tonight to give an update on what the city has been doing towards our moderate income housing plan, but he was unable to make it. Back in 2019, SB34 was passed by the state legislature and the previous council created a moderate income housing plan. As part of that, our city is supposed to create a yearly report to send to the Wasatch Front Regional Council. Mayor Witt said she recently authorized the plan so it could be submitted and if the council had any questions regarding the plan to contact Lyle Gibson about them.

CALL TO THE PUBLIC

Nothing was brought under this item.

COUNCIL MEMBER REPORTS

Council Member Blackham commented that the Fire Department has recently started operating with 6 employees on duty and the city is much better protected now. This last week they responded to a structure fire in Fruit Heights. Everyone did a great job and nobody was hurt. They were able to limit the damage to the carport and they appreciate all of the surrounding community fire departments who also responded to help. Also, there are currently 3 COVID cases in the department, but they have been able to isolate those exposed with no issue to covering shifts. Also, they have also recently finished the final touches on the new ambulance plans and construction should start right away.

Council Member Barber said that Parks and Recreation are working on getting ready for a new year of recreational sports while still maintaining COVID guidelines. They are also starting to plan the festivities for the 4th of July celebration. This year the events will be held on July 3rd.

Mayor Witt said that she would like to see the parade route extended.

Council Member Barber agreed and said this would be a good year to try some new things.

Council Member Adams said that recently the Standard Examiner wrote a great article about the history of the city. Also, Youth City Council met tonight and they are planning to do a mock city

council meeting in March.

Council Member Blackham asked about the police department.

Police Chief Sol Oberg said that when he first came to this city he wanted to strategize how their department could try to reduce crimes in the city, especially within the homes. We initially took some measures to address the sex offenders in the city. The department was then able to get a grant to hire Jennifer Winchester as our Victim Services Program Coordinator. We have been able to receive more grants towards specialized training for our officers and try to address sex abuse, stalking, and similar cases. Detective Steadman has stepped in to try help change the culture in how our department investigates these types of cases. Because of him we have become the best department in the county, and he's the best detective for these cases in the county. He received the 2020 FOP (Fraternal Order of Police) Officer of the Year Award. This will be the second year one of our officers received this reward. Detective Steadman has been with us for 8 years now and we have utilized him a lot in our trainings, including as a firearms instructor and SWAT operator. He helps to teach our officers how to be safe and how to keep our community safe. This has been a great program and we appreciate the support of the city and the council in allowing us to try different things.

CITY MANAGER REPORT

Shayne Scott said that the council will have their annual planning retreat on Saturday, January 23rd from 8:00 a.m. – 2:00 p.m.

ADJOURNMENT

Council Member Barber made a motion to adjourn the City Council meeting at 7:30 p.m., seconded by Council Member Lortz and passed unanimously.